

Evergreen Elementary Birthday Marquee Message

Request Form



For only \$20 you may request a birthday message for your child to be displayed on the Evergreen Elementary electronic marquee. Messages will remain five consecutive days beginning the day of your choice.

Requests may be submitted well in advance but must be received at least 1 week prior to the date you would like to start the message. Requests received less than 1 week of the indicated start date are not guaranteed. Consider scheduling summer and holiday birthday messages for the week prior to the school breaks.

1. Choose your message. Please **check only one box** below and **PRINT** in the blank(s):

Happy Birthday _____!
(Student's First Name and Last initial only)

Happy _____th Birthday _____!
(Age) (Student's First Name and Last initial only)

2. Today's Date: _____ Start Date: _____

Parent/Contact: _____ Phone number: _____

3. Forward \$20 cash or check made out to **Evergreen PTA** with this completed form to the school office.

Request early to get your special message scheduled soon!

Questions? Contact: pta.evergreen@hotmail.com

OFFICE USE ONLY

Payment Received: _____

Message Programmed: _____